

PARKS, PROPERTIES & STREETS COMMITTEE MEETING MINUTES
WEDNESDAY, OCTOBER 7, 2015
SISTER BAY-LIBERTY GROVE FIRE DEPARTMENT - 2258 MILL ROAD

The October 7, 2015 meeting of the Parks, Properties and Streets Committee was called to order by Committee Chair Dave Lienau at 2:02 P.M.

Present: Committee Chair Dave Lienau and members John Clove, Sharon Doersching and Scott Baker.

Staff Members: Village Administrator Zeke Jackson, Facilities Manager Steve Mann, and Marketing Director Jason Polecheck.

Others: Ron Kane, Paige Funkhouser, Karen McRoberts and Bill Becker.

Approval of Agenda:

A motion was made by Baker, seconded by Doersching, that the Agenda for the October 7, 2015 meeting of the Parks Committee be approved as presented. Motion carried – All ayes.

Approval of minutes as published:

A motion was made by Clove, seconded by Baker that the minutes for the September 2, 2015 meeting of the Parks, Properties & Street Committee be approved as presented. Motion carried – All ayes.

Comments, correspondence and concerns from the public:

Ron Kane thanked Village officials for removing multiple “no parking” signs on Autumn Ct.

Karen McRoberts indicated that she would like the Village to take up the issue of dogs being allowed in Waterfront Park. This item will be addressed at a subsequent Parks Committee Meeting.

Paige Funkhouser reported that Fall Fest preparation was well underway. They hope for an excellent year, despite having no helicopter for the ping pong ball drop.

Business Items:

Item No. 1. Discussion regarding the Teen Center; Consider a motion for action if necessary:

It was the consensus that Doersching should approach her contacts at Gibraltar School to see if there would be interest on the part of parents, teachers and students in utilizing the Teen Center. After investigation, she will report back to the committee. No motion.

Item No. 2. Discussion regarding the Skate Park; Consider a motion for action if necessary:

It was the consensus of the committee that Village Staff will assist in storing and hauling of the skate park equipment. Britt Maltby has expressed interest in organizing volunteers to assemble the equipment and maintain the skate park if the Village can do the “heavy

1 *lifting" of moving the equipment to the site. It was the consensus of the committee that*
2 *staff would engage in moving and storage of existing skate park equipment to assist*
3 *volunteers in their efforts to keep the skate park going.*
4

5 **Item No. 3. Discussion on a request to pay for a downed tree; Consider a motion for**
6 **action if necessary:**

7 Discussion took place regarding a claim for a tree that fell from Village right-of-way onto
8 private property. It was the consensus that the claim should be submitted to the Village's
9 insurance carrier for further consideration.

10
11 **Item No. 4. Discussion on a request from Bill Becker of the American Legion to modify**
12 **an area of the Village Hall for storage; Consider a motion for action if necessary:**

13 Bill Becker gave a presentation on how the American Legion uses the Village Hall to store
14 their practice rifles and other associated drill equipment.

15
16 *After much discussion, a motion was made by Clove, seconded by Baker to allow the*
17 *American Legion to use the basement of the Village Hall to relocate their stored items. The*
18 *American Legion will pay for materials and electrical service, but the Parks Department will*
19 *complete the installation of a keyed safe room lock. Motion carried – All ayes.*
20

21 **Item No. 5. Discussion regarding a request for placement of a stop sign on Scandia Road,**
22 **(Approval from WISDOT will be required if the sign is to be erected while work is being**
23 **done on the Bay Shore Drive Reconstruction Project); Consider a motion for action if**
24 **necessary:**

25 In February the Parks Committee considered a request from Lou Pasquesi that additional
26 stop signs be installed on Scandia Road as people were traveling at high rates of speed on
27 that roadway. The Committee members indicated that they believed a number of logistical
28 issues would arise if any of the signage on Scandia Road is changed while work is being
29 done on the Bay Shore Drive Reconstruction Project, and, therefore, the matter was tabled.
30 On September 2, 2015 Pasequesi sent an e-mail to Jackson and informed him that the
31 situation on Scandia Road has gotten much worse. Jackson has addressed the situation
32 with Liberty Grove officials and is awaiting a response.
33

34 **Item No. 6. Review of the 2nd draft of the Parks, Properties, Street and TKH Budgets;**
35 **Consider a motion for action if necessary:**

36 Drafts of the budgets for the Parks, Properties and Streets Department and the TKH Ice Rink
37 were included in the meeting packets and the Committee members jointly reviewed those
38 documents. It was the consensus that both drafts shall be forwarded to the Finance
39 Committee for approval and further consideration.
40

41 **Item No. 7. Report from staff on parks, properties and streets activities:**

42 Jackson and Mann both gave oral reports regarding parks, properties and streets activities.
43

44 **Item No. 8. Discussion regarding matters to be placed on a future agenda or referred to a**
45 **committee, official or employee:**

46 The issue of allowing dogs in the parks will be addressed at a future Parks Committee
47 Meeting. There were no matters to be referred to a committee, official or employee.
48
49

1 **djournalment:**

2 *A motion was made by Doersching , seconded by Baker to adjourn the meeting of the*
3 *Parks Committee at 4:10 P.M. Motion carried – All ayes.*

4
5 Respectfully submitted,
6 Zeke Jackson,
7 Village Administrator